User Guide for the Identification Check on an <mark>Android tablet</mark>
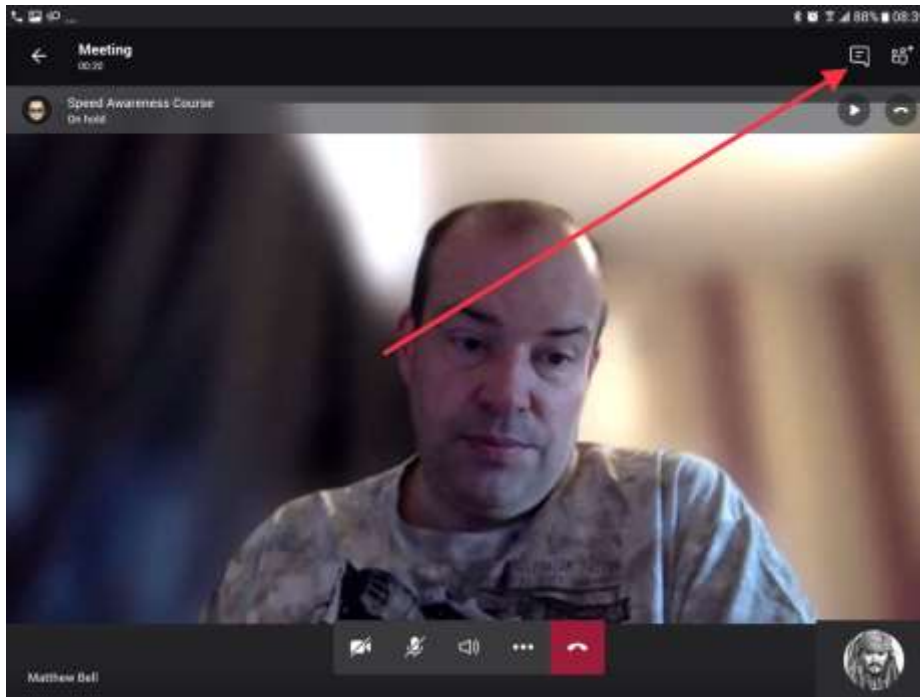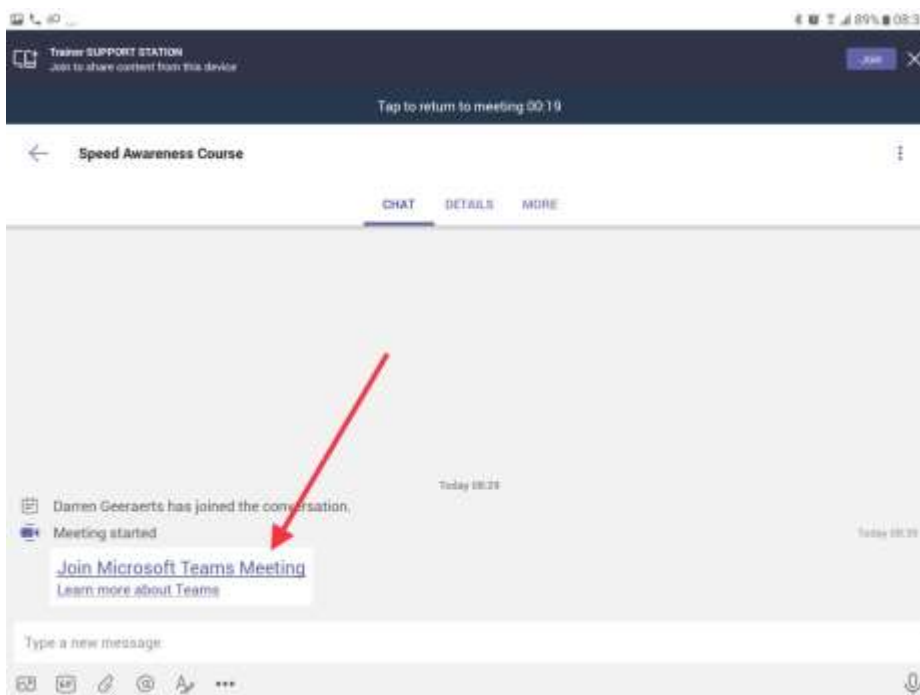
Follow the below steps to complete your ID check using an android tablet. <mark>Only do this when instructed to do so by your course presenter.</mark>
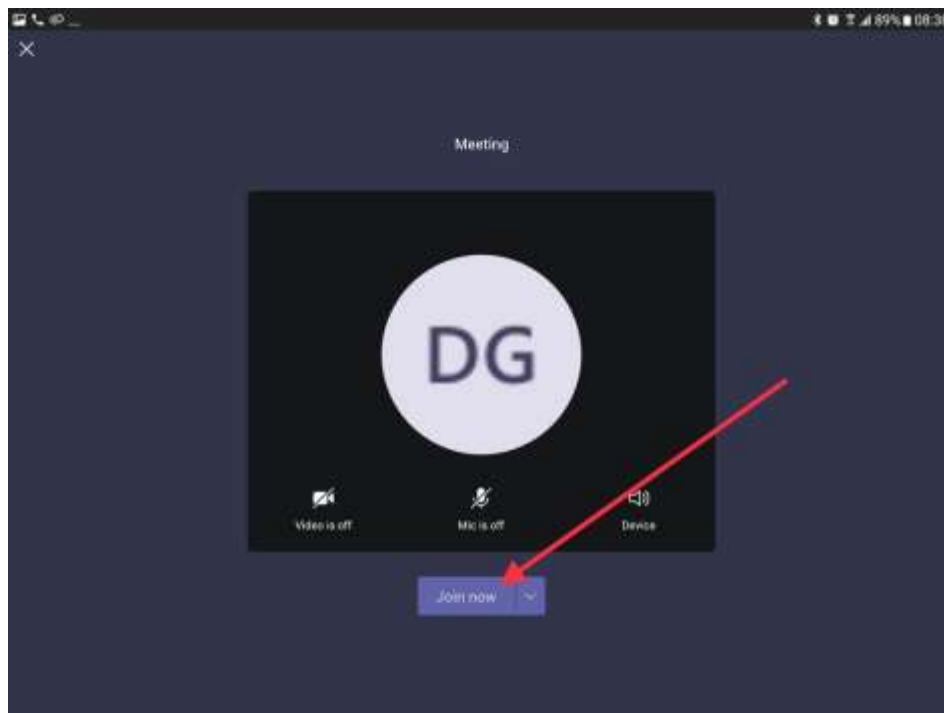
Step 1 – Tap the screen and then tap the show conversation icon.
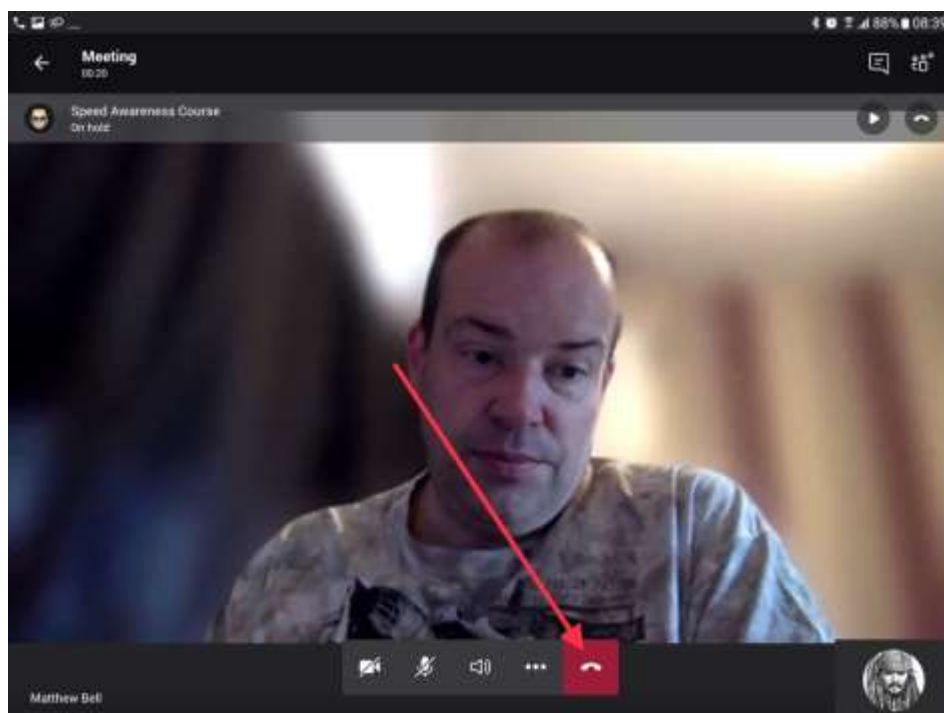

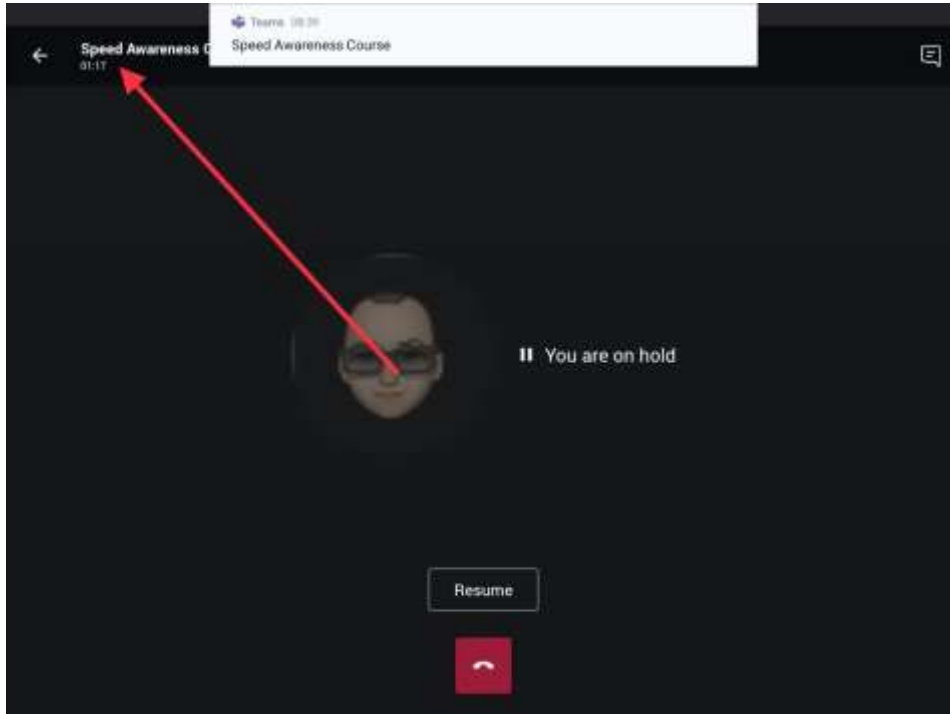**Step 2** – Tap on the 'Join Microsoft Teams Meeting' link.

Step 3 – You may now need to wait a few moments until your trainer can meet you in the private chat room. Then click 'Join now'.

Step 4 – Once you've had your ID checked you will be asked to hang up this call by tapping the red button to re-join the course.

Step 5 – Tap here to return to your course.

You may then need to click 'Rejoin'.

If you are waiting for more than 2 mins to re-join the course, or to be let back in, please close the call down and re-click the link in the joining pack.